

REQUEST FOR APPROVAL OF MATERIALS AND/OR METHODS

Please Indicate:

- ☐ Initial Request (\$300.00 Fee) ☐ Renewal Request (\$100.00 Fee)
☐ Plan Review for Factory-Built Buildings (\$500.00 Fee)

(Check should be made payable to City and County of Honolulu)

Request Submitted By: _____
(provide mailing address) _____

Contact's Name: _____
Contact's Email Address: _____
Contact's Phone Number: _____

Approval Requested for (please provide copies of additional data for material and/or method):

Model Numbers (if applicable): _____

Basis for Approval – Test Report Submitted by:

- ☐ International Code Council (ICC)
☐ Underwriters Laboratories, Inc. (UL)
☐ International Association of Plumbing and Mechanical Officials (IAPMO)
☐ National Fire Protection Association (NFPA)
☐ Other: _____
 (provide name of organization)

Submit form and fee to: Department of Planning and Permitting
Building Division
650 South King Street, 12th Floor
Honolulu, HI 96813

Upon approval/disapproval of this request, a separate letter will be transmitted to the requestor.

FOR BUILDING DIVISION USE ONLY

☐ **Initial Request Paid:** _____ **Date** _____ **Check No.** _____

☐ **Renewal Request Paid:** _____ **Date** _____ **Check No.** _____

☐ **Plan Review Paid:** _____ **Date** _____ **Check No.** _____

Material-Method Application No.: _____

Assigned To: _____ **Date:** _____